

MATERIAL HANDLING AND LABOR UNION INFORMATION

What is Material Handling?

Transporting goods a short distance. In this case, from the Boston Convention & Exhibition Center loading docks to your exhibit space. Material Handling is the loading, moving, unloading, preparation, storage and distribution of all convention materials, booths, displays furniture, merchandise, or any other material that is moved into the Convention Center. This work is the jurisdiction of the local labor Union and must be performed by a General Service Contractor. Fan Expo's General Service Contractor is Freeman. As an added benefit to exhibitors, Fan Expo has included this service as part of your booth package price.

What may I bring myself, without help?

An exhibitor may "self-unload" their exhibit materials, either by hand carrying or using hand operated, non-electric equipment and by arriving in privately owned or company owned vehicles under 24' in length. Pallet Jacks cannot be used in the self unload area.

How do I use the Material Handling Assistance Program (aka- the free unload labor)?

The Material Handling Assistance Program assists exhibitors transporting freight to and from the booth spaces during Fan Expo move-in and move-out. Fan Expo has contracted with Freeman to provide the Material Handling Assistance Program to exhibitors free of charge! To use this service, simply arrive at the Boston Convention & Exhibition Center marshaling yard at 415 Summer Street, Boston, MA 02210 during open move-in and move-out hours. Once in the marshaling yard, the Freeman team will direct you to the unloading area and provide any needed assistance moving materials between your car and your booth.

vehicles that may self-unload:



vehicles that require union unload:



Can I build my own booth structure?

At the Boston Convention & Exhibition Center, full-time employees of exhibiting companies may perform installation and dismantling of their own booth properties. Any temp hired labor must be members of the proper local labor Unions and be supplied by Freeman or an Exhibitor Appointed Contractor.