

January 24, 2023	Show Decorator Kit Online
January 30, 2023	Full Payment Due
February 27, 2023	Show Decorator Advance Price Deadline
February 28, 2023	Booth 20'x20' or greater, Floor Plans, Line-of-Sight Variances & Towers submitted
March 7, 2023	Convention Center Exhibitor Services Discount Rate Deadline (Internet, Plumbing and Electrical)
March 9, 2023	On-site Show program ad material deadline
March 16, 2023	Move-In Schedule & Booth Assignment emailed out
March 23, 2023	Advance Shipment Deadline to have your materials at the Show Decorator's Warehouse
March 24, 2023	Extra Exhibitor Pass Order Deadline
March 28, 2023	Corporate and Large Retailer Move-In (by appointment only) <i>Direct shipment allowed to facility - Handled by Show Decorator</i>
March 29, 2023	Retailer Exhibit Installation Begins 8:00 am - 9:00 pm
March 30, 2023	Artist Alley Installation Begins 7:00 am ; Retailer installation continues
March 30, 2023	Exhibit Installation Complete by 1:30 pm* *Loading Dock closes at 1pm
March 30, 2023	Doors open to the public: 2:00 pm VIP/Ultimate/Four-Day Pass 4:00 pm Open to All Ticket Holders
April 2, 2023	Show Closes 5:00 PM
April 2, 2023	2023 Rebook Applications and Payments due for Discounted Rate by 7:00 PM
April 2, 2023	Exhibits and all Material removed by 11:00 PM