

**SECTION 2 – IMPORTANT DEADLINES**

October 29 <sup>th</sup> , 2024	Move-In Schedule and Booth Assignments Sent Out
October 29 <sup>th</sup> , 2024	Exhibitor Appointed Contract Form Due
November 1 <sup>st</sup> , 2024	Convention Center Exhibitor Discount Rate Deadline (Plumbing and Electrical)
November 1 <sup>st</sup> , 2024	Internet Service Discount Rate Deadline
November 1 <sup>st</sup> , 2024	Booth 20'x20' or greater, Floorplans, Line-of-Sight Variances & Towers Submitted
November 8 <sup>th</sup> , 2024	Show Decorator Advance Price Deadline
November 19 <sup>th</sup> , 2024	Full Payment Due
November 27 <sup>th</sup> , 2024	Direct shipments allowed to facility – handled by Show Decorator
November 27 <sup>th</sup> , 2024	Exhibitor Move In 7:00AM – 7:00PM
November 29 <sup>th</sup> , 2024	Exhibitor Move In 8:00AM – 3:00PM
November 29 <sup>th</sup> , 2024	Exhibitor Move In Complete by 3:00pm
November 29 <sup>th</sup> , 2024	Doors open to the public: 4:00pm VIP/Ultimate/Three-Day Passes 4:00pm All Ticket Holders
December 1 <sup>st</sup> , 2024	Show closes at 5:00pm
December 1 <sup>st</sup> , 2024	2025 Rebook Applications and Payments due for Discounted Rate by 6:00pm
December 1 <sup>st</sup> , 2024	Exhibits and Material removed by 9:00pm