

SECTION 2 - IMPORTANT DEADLINES

February 20, 2023	Show Decorator Kit Online
April 10, 2023	Booth 20'x20' or greater, Floor Plans, Line-of-Sight Variances & Towers submitted
May 5, 2023	On-site Show program ad material deadline
May 9, 2023	Move-In Schedule & Booth Assignment emailed out
May 10, 2023	Advance Show Decorator Warehouse opens for delivery
May 19, 2023	Edlen Exhibitor Discount Rate Deadline (Plumbing and Electrical)
May 22, 2023	Show Decorator Advance Price Deadline
May 22, 2023	Exhibitor Appointed Contract Form due to SES
May 23, 2023	Internet Service Discount Rate Deadline
May 26, 2023	Convention Center Exhibitor Approval Deadline (Food Sampling)
June 2, 2023	Advance Shipment Deadline to have your materials at the Show Decorator's Warehouse
June 7, 2023	Full Payment due
June 7, 2023	Early Retailer Move-In Begins (by appointment only) Direct shipment allowed to facility - Handled by Show Decorator
June 8, 2023	Retailer Exhibit Installation Begins 8:00 am - 7:00 pm
June 9, 2023	Artist Alley Installation Begins 7:00 am ; Retailer installation continues
June 9, 2023	Exhibitor Access to the Dock Complete by 1:00 pm
June 9, 2023	Exhibit Installation Complete by 1:30 pm
June 9, 2023	Doors open to the public: 2:00 pm VIP/Ultimate/Three-Day Pass 4:00 pm Open to All Ticket Holders
June 11, 2023	Show Closes 5:00 PM
June 11, 2023	2023 Rebook Applications and Payments due for Discounted Rate by 6:00 PM
June 11, 2023	Exhibits and all Material removed by 11:00 PM