

Electrical Services

The MCCA offers a variety of electrical services through our experienced in-house team of electricians.

SPECIAL CONNECTIONS (208 volt & 480 volt power)	DISCOUNT	STANDARD	ON-SITE
Unless otherwise indicated in parentheses (), all special power connections will be hard-wire connected. To order Three Phase 100 amp service and higher, please contact MCCA exhibitor services for availability.			
208v single phase 30 amp (nema l21-30p)	\$430.00	\$535.00	\$635.00
208v single phase 60 amp	\$820.00	\$1,005.00	\$1,215.00
208v single phase 100 amp	\$1,250.00	\$1,565.00	\$1,870.00
208v three phase 30 amp (nema l21-30p)	\$765.00	\$960.00	\$1,155.00
208v three phase 60 amp	\$1,165.00	\$1,455.00	\$1,750.00
Note: Any 100+ amp connection must be approved by MCCA Exhibitor Services. Please call 617.954.2230.			
208v three phase 100 amp	\$1,850.00	\$2,320.00	\$2,775.00
208v three phase 200 amp	\$3,525.00	\$4,410.00	\$5,290.00
208v three phase 400 amp	\$6,230.00	\$7,785.00	\$9,340.00
480v three phase 30 amp	\$1,175.00	\$1,465.00	\$1,760.00
480v three phase 60 amp	\$2,040.00	\$2,550.00	\$3,070.00
480v three phase 100 amp	\$3,760.00	\$4,710.00	\$5,655.00
480v three phase 200 amp	\$7,475.00	\$9,340.00	\$11,215.00

STANDARD CONNECTIONS (120 volt power)	DISCOUNT	STANDARD	ON-SITE
500 watt box One 5 amp circuit and one receptacle or plug point	\$155.00	\$190.00	\$220.00
1000 watt box One 10 amp circuit and two receptacles or plug points	\$200.00	\$240.00	\$300.00
2000 watt box One 20 amp circuit and a minimum of three receptacles or plug points	\$240.00	\$305.00	\$365.00
4000 watt box Two 20 amp circuits and a minimum of three receptacles or plug points	\$290.00	\$355.00	\$420.00

ADDITIONAL ELECTRICAL SERVICES & EQUIPMENT	DISCOUNT	STANDARD	ON-SITE
25' round extension cords 25' round, yellow extension cords for use in exhibit booths. Each cord has three, three-prong receptacles on the end. <i>*Please Note: These extension cords cannot be used to run underneath booth carpeting.</i>	\$45.00	\$50.00	\$65.00
6 Port Power Strip Purchase	\$35.00	\$35.00	\$40.00
24 hour power If booth equipment requires electricity 24 hrs a day (for example, a Refrigerator), then the exhibitor should order 24 hr power. In general, electrical service begins half an hour before the show and ends one hour after the show closes.	Add 50% to Initial Connection Rate		

OVERHEAD POWER

Overhead power is available upon approval by the MCCA:

- At the Boston Convention & Exhibition Center, overhead 120v electrical is limited due to the ceiling heights. Overhead service is available under the low mechanical roof on the East and West sides of the Halls.
- If an overhead sign, truss, banner or other rigged item requires overhead 120v power, the MCCA can provide this service in any area of the BCEC.
- If an overhead sign, truss, banner or other rigged item requires overhead 208v or 480v power, the MCCA can provide this service in limited areas of the BCEC. Please contact the MCCA Exhibitor Services team for availability.
- Overhead power must accompany a rigging order.

Installation & Distribution

- MCCA Electricians will provide the initial electrical power source.
- Electrical Service is brought from the nearest column or floor port into the booth. The electrical outlets or boxes are placed in the rear of the booth along the pipe & drape line.
- Electrical boxes are left accessible inside floor ports for island booths with no pipe and drape lines and no columns in their booth space.
- For 208V & 480V connections, we require floor plans so that we may provide the electrical service in a convenient location within the booth.
- Exhibitors are responsible for distributing their own 120V electrical cords and plugging in their booth equipment. Exhibitors may choose to:
 - » Hire labor from the General Service Contractor;
 - » Hire a third-party Installation & Dismantle (I&D) team to perform the distribution work;
 - » Bring their own company electrician to perform distribution and hardwire connections as long as he/she is a full time employee of the exhibiting company.

Terms & Conditions

- The MCCA is the exclusive provider of electrical service. All electrical equipment shall remain the property of the MCCA and may not be installed or removed by anyone other than MCCA personnel.
- All services listed include labor to install and remove said service. Rates do not include connecting of equipment, tracing of malfunctions, special wiring, or repairs. If an exhibitor requires additional electrical labor outside of the standard service, services will be billed at an hourly rate with a minimum of one hour. Labor rates are based on current wage and benefit rates and are subject to change without notice:
 - » Hourly Rate (All times) \$110.00
- The use of open clip sockets, duplex or triplex attachment plugs, latex or lamp cord is prohibited. All cords must be of the 3 wire grounded type and UL approved. Cords can be no smaller than 12 wire or 12 gauge. Any exposed non-current carrying metal parts of fixed equipment must be grounded.
- Electrical equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
- The MCCA cannot be responsible for voltage variations of the power company.

FREQUENTLY ASKED QUESTIONS

If the MCCA doesn't run my electrical cords, and I can't do it myself, who should I send my electrical layout plan to?

If you have booth floor plans that include electrical layouts, you should share that information with your preferred setup personnel. If you are working with a third-party exhibit company, they may run the cords for you. If you need to hire labor to run cords for you, the show's General Service Contractor can help you. Typically, the General Service Contractor will include an Electrical Cord Labor Form in the Exhibitor Kit. The MCCA is happy to keep any floor plans on file for reference. In fact, we recommend that you forward your electrical layouts to Exhibitor Services for all 208V and 480V connections so that we may place the initial drop in the most convenient location possible.

How do I know if I need a 208V or 480V connection?

Most exhibitors do not require special connections like a 208V or 480V connection. Many times, these types of electrical services are required for heavy equipment and/or specialized machinery. Kindly consult with the equipment manufacturer, name plate rating or installation technician for specific details. Exhibitors who bring their own distribution panels may need one of these special connections.

How do I know how much power I need to order?

When determining how much power to order for a booth, it is helpful to know how much total power is required for the equipment in your booth space. Below, we have outlined some standard electrical requirements (requirements may vary).

- Standard Laptop 250-550 watts
- Lead Retrieval 300-500 watts
- Standard Plasma TV 300-400 watts

Items like laptops, standard booth lights, and televisions may be grouped together on one circuit provided they do not exceed the overall limit of the circuit or the surge protection device. There is some equipment that requires its own circuit to run properly. For example, a microwave or refrigerator requires its own dedicated circuit, so a laptop and refrigerator should not use the same power source.

I am an International Exhibitor and my equipment requires a converter to step down from 220V to 208V. Can I rent a converter from the MCCA?

The MCCA does not rent or supply power conversion equipment. Exhibitors are required to bring their own to the show.

I can't find 208V or 480V overhead service listed on your online ordering site. How can I order this service?

208V & 480V overhead services are limited in our convention centers. All requests for such connections must be approved by an MCCA electrician; please contact MCCA Exhibitor Services for more information.



Exhibitor Order Form Electrical Services

Effective January 1, 2025

By submitting this order form, Exhibitor acknowledges and accepts all Policies, Terms & Conditions for service as set forth in the MCCA Exhibitor Ordering Guide available at <https://www.signatureboston.com/exhibit/exhibitor-services>.

To qualify for discount rate, request and payment must be received 21 days prior to show/event opening.

***Overhead electrical services must accompany a rigging order.**

Incomplete information will delay processing.

Event or Show:		Booth no. (s)			
Event or show date(s):		Exhibiting firm:			
Billing address:	City:	State:	Zip:	Country:	
Phone:		Email:			
Ordered by/title:		Show site contact:			
Date:		Contact phone:			

STANDARD ELECTRICAL CONNECTIONS: 120 VOLT

Description	Regular Service			Additional Services Available as Add-Ons						Total Due: \$
	QTY	Discount Rate	Standard Rate	QTY	24-Hour Service	QTY	Overhead Service*	QTY	Combined 24-hour & Overhead*	
500 Watt Box (5 amps)		\$155.00	\$190.00		+50% rate		\$190.00		\$285.00	
1000 Watt Box (10 amps)		\$200.00	\$240.00		+50% rate		\$240.00		\$360.00	
2000 Watt Box (20 amps)		\$240.00	\$305.00		+50% rate		\$305.00		\$457.50	
4000 Watt Box (20 amps x 2)		\$290.00	\$355.00		+50% rate		\$355.00		\$532.50	

STANDARD ELECTRICAL CONNECTIONS: 208 VOLT & 480 VOLT

Description	Regular Service			Additional Services Available as Add-Ons					Total Due: \$	
	QTY	Discount Rate	Standard Rate	QTY	24-Hour Service	QTY	Overhead Service*	QTY		Combined 24-hour & Overhead*
208V Single Phase 30 Amp		\$430.00	\$535.00		+50% rate		\$535.00		\$802.50	
208V Single Phase 60 Amp		\$820.00	\$1,005.00		+50% rate		\$1,005.00		\$1,507.50	
208V Single Phase 100 Amp		\$1,250.00	\$1,565.00		+50% rate		\$1,565.00		\$2,347.50	
208V Three Phase 30 Amp		\$765.00	\$960.00		+50% rate		\$960.00		\$1,440.00	
208V Three Phase 60 Amp		\$1,165.00	\$1,455.00		+50% rate		\$1,455.00		\$2,182.50	
208V Three Phase 100 Amp		\$1,850.00	\$2,320.00		+50% rate		\$2,320.00		\$3,480.00	
208V Three Phase 200 Amp		\$3,525.00	\$4,410.00		+50% rate		\$4,410.00		\$6,615.00	
208V Three Phase 400 Amp		\$6,230.00	\$7,785.00		+50% rate		\$7,785.00		\$11,677.50	
480V Three Phase 30 Amp		\$1,175.00	\$1,465.00		+50% rate		\$1,465.00		\$2,197.50	
480V Three Phase 60 Amp		\$2,040.00	\$2,550.00		+50% rate		\$2,550.00		\$3,825.00	
480V Three Phase 100 Amp		\$3,760.00	\$4,710.00		+50% rate		\$4,710.00		\$7,065.00	
480V Three Phase 200 Amp		\$7,475.00	\$9,340.00		+50% rate		\$9,340.00		\$14,010.00	
25' Round Extension Cord		\$45.00	\$50.00							
6 Port Power Strip Purchase			\$35.00							

Total Due: \$

SIGNATURE _____

To pay with a Discover, MasterCard, Visa or American Express, you may order online at www.signatureboston.com.

To pay with a check, send a check payable to Massachusetts Convention Center Authority and this form to:

EXHIBITOR SERVICE CENTER | MASSACHUSETTS CONVENTION CENTER AUTHORITY | 415 SUMMER STREET | BOSTON, MASSACHUSETTS 02210
617.954.2230 EXHIBITORSERVICES@SIGNATUREBOSTON.COM TAX ID# : 042768982

FOR MCCA USE ONLY

Date Received:	Received by:	Check Number:	Discover/MC/Visa/Amex:
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